

TRI-CITY PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

AGENDA

TUESDAY, April 16, 2019

7:00 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Recognize Visitors/Public Presentations to Board
- V. Approval of Agenda
- VI. Approval of minutes from March 19, 2019 Board Meeting
- VII. Treasurer's Report/Reading of Bills for Approval
 - A. Balance sheet/Expenditures (HANDOUT)
 - B. Approval of Bills for February-March (HANDOUT)
- VIII. Correspondence and Communications
- IX. Committee Reports
 - A. Fundraising
 - B. Personnel
 1. Employee evaluation schedule
 - C. Strategic Planning/Program Planning
 - D. Building Finance
- X. Head Librarian's Report (HANDOUT)
- XI. Old Business
 - A. Gutter project
- XII. New Business
 - A. Search for two-year appointee to Library Board
 - B. Annual budget schedule
- XIII. Adjournment

UPCOMING DATES

April 30, 2019: Last day for filing Statement of Economic Interests (elected official, head librarians and other department heads of a unit of local government must file with the County Clerk of the county in which the principal office is located.) (5 ILCS 420/4A-101 and 402/4A-105)

May 20, 2019: First day for new trustees to begin their terms, if sworn (third Monday of the month next following the month of election) (75 ILCS 16/30-10(b))

June 17, 2019: Last day (within 74 days of election) for new Board of Library Trustees to hold first organizational meeting, execute Oaths of Office, elect President and Secretary. (75 ILCS 16/30-40)

June 30, 2019: Fiscal year ends (75 ILCS 16/35-40)

June 30, 2019: Last day (statute requires bi-annual compliance) for first half review of the minutes of all closed sessions under the Open Meetings Act as to whether or not the minutes should remain sealed or can be publicly disclosed. (5 ILCS 120/2.06)

July 1, 2019: Schedule of regular Library Board of Trustees' meeting dates including the time and location, must be prepared and made available to the public. (At least 5 meetings must be held.) (5 ILCS 120/2.03 and 75 ILCS 16/30-50)