

TRI-CITY PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

AGENDA

Tuesday, August 20, 2024

7:00 pm Tri-City Public Library

- I. Call to order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Recognize Visitors/Public Presentations to Board**
- V. Approval of Agenda**
- VI. Approval of minutes from July 16, 2024 meeting**
- VII. Treasurer's Report/Reading of Bills for Approval**
 - A. Balance sheets/expenditures (HANDOUT)**
 - B. Bills to be Approved for April-May, May-June (HANDOUT)**
- IX. Correspondence and Communications**
- X. Committee Reports**
 - A. Fundraising**
 - B. Personnel**
 - C. Technology**
 - D. Building and Grounds**
 - E. Program Planning**
- XI. Head Librarian's Report (HANDOUT)**
- XII. Old Business**
 - A. Approval of Tentative Budget and Appropriation Ordinance FY 2025**
- XIII. New Business**
 - A. Review of first three chapters of Standards for Illinois Public Libraries 4.0**
- XIV. Adjournment**

Upcoming Dates to Remember

August 26, 2024: Last day (30 days before adoption of ordinance and hearing) to make the tentative budget and appropriation ordinance available for public inspection and publish notice for the hearing. (50 ILCS 330/3 and 75 ILCS 16/30-85)

August 30, 2024: Last day (within 60 days from July 1) for corporate authorities and treasurers WHEN REQUESTED to file a sworn, detailed and itemized statement of all receipts and expenditures for preceding six months and showing the names, addresses, positions, and salaries of every employee. [The statement shall be furnished for reference on request to all daily newspapers, the library, the Circuit Clerk and City, Village or Town Clerk.] (50 ILCS 305/1)

August 30, 2024: Last day for library to authorize payment of obligation incurred in prior fiscal year from that year in amounts up to 20 percent of those appropriations. (75 ILCS 16/30-90)

September 17, 2024: First day (90 days before last day to file nomination papers) for candidates for Library Board of Trustees to circulate nominating petition sheets. [For April 1, 2025, consolidated election.] (10 ILCS 5/10-4)

September 26, 2024: Last day (no later than the fourth Tuesday in September) for board to enact a budget and appropriation ordinance which shall be published once thereafter. (75 ILCS 16/30-85)
[NOTE: 35 ILCS 205/162 requires that within 30 days of adoption, a certified copy of the budget and appropriation ordinance, as well as a certified estimate of revenues for the following year, must be filed with County Clerk.]

September 28, 2024: Last day (90 days after the end of fiscal year) for audit of the records kept by Board's secretary to be filed. (75 ILCS 16/30-65)

September 30, 2024: Last day to pay obligation incurred in prior fiscal year with funds from that year in amounts up to 20 percent of those appropriation. (75 ILCS 16/30-90)

September 30, 2024: Last day to transfer unexpended funds from prior fiscal year to Special Reserve Fund. (75 ILCS 16/30-90 and 16/40-50)

NEXT BOARD MEETING

September 17, 2024