

**TRI-CITY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

AGENDA

Tuesday, July 17, 2018

Tri-City Public Library 7:00 pm

- I. Call to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Recognize Visitors/Public Presentations to Board
- V. Approval of Agenda
- VI. Approval of minutes from June 19, 2018 Board Meeting
- VII. Treasurer's Report/Reading of Bills for Approval
 - A. Balance sheet/Expenditures (HANDOUTS)
 - B. Approval of May-June bills (HANDOUT)
- VIII. Correspondence and Communications
- IX. Committee Reports
 - A. Fundraising
 - B. Personnel
 - C. Steering
 - D. Building Finance
 - E. Program Planning
- X. Head Librarian's Report (HANDOUT)
- XI. Old Business
 - A. Construction Update
- XII. New Business
 - A. Adjournment

UPCOMING DATES

August 26, 2018: Last day (30 days before adoption of ordinance and hearing thereon) to make the tentative budget and appropriation ordinance available for public inspection and publish notice for hearing thereon. (50 ILCS 330/3 and 75 ILCS 16/30-85)

August 30, 2018: Last day (within 60 days from July 1) for treasurers to file a sworn, detailed and itemized statement of all receipts and expenditures of any character for the preceding six months and showing the names, addresses, positions and salaries of every employee. [The statement shall be furnished for reference on request to all daily newspapers, the library, the Circuit Court Clerk and City, Village or Town Clerk.] (50 ILCS 305/1)

August 30, 2018: Last day for library to authorize payment of obligations incurred in prior fiscal year with funds from that year in amounts up to 20 percent of those appropriations. (75 ILCS 16/30-90)

September 18, 2018: First day (90 days before last day to file nomination papers) for candidates for Library Board of Trustees to circulate nominating petition sheets.]for April 2, 2019 consolidated election] (10 ILCS 5/10-4)

September 25, 2018: Last day (no later than the fourth Tuesday of September) for board to enact a budget and appropriation ordinance which shall be published once thereafter. (75 ILCS 16/30-85)]Note: 35 ILCS 205/162 requires that within 30 days of adoption, a certified copy of the budget and appropriation ordinance, as well as a certified estimate of revenues (some County Clerks require this on a separate form even if it is included in the B&A ordinance) for the following year, must be filed with County Clerk.]

September 28, 2018: Last day (90 days after end of fiscal year) for audit of the records kept by Board's secretary to be filed. (75 ILCS 16/30-90)

September 30, 2018: Last day to pay obligation incurred in prior fiscal year with funds from that year in amounts up to 20 percent of those appropriation. (75 ILCS 16/30-90)

September 30, 2018: Last day to transfer unexpended funds from the prior fiscal year to Special Reserve Fund. (75 ILCS 16/30-90 and 16/40-50)