

TRI-CITY PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

AGENDA

Tuesday, September 17, 2024

7:00 pm Tri-City Public Library

- I. Call to order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Recognize Visitors/Public Presentations to Board**
- V. Approval of Agenda**
- VI. Approval of minutes from August 20, 2024 meeting**
- VII. Treasurer's Report/Reading of Bills for Approval**
 - A. Balance sheets/expenditures (HANDOUT)**
 - B. Bills to be Approved for August-September (HANDOUT)**
- IX. Correspondence and Communications**
- X. Committee Reports**
 - A. Fundraising**
 - B. Personnel**
 - 1. Replacement of Library Assistant position**
 - C. Technology**
 - D. Building and Grounds**
 - 1. Entrance repairs**
 - E. Program Planning**
- XI. Library Director's Report (HANDOUT)**
- XII. Old Business**
 - A. Approval of Budget and Appropriation Ordinance FY 2025**
 - B. Discussion and approval of Succession Plan**
- XIII. New Business**
 - A. Review of second three chapters of Standards for Illinois Public Libraries 4.0**
 - B. FY 2025 Levy Ordinance**
- XIV. Adjournment**

Upcoming Dates to Remember

September 17, 2024: First day (90 days before last day to file nomination papers) for candidates for Library Board of Trustees to circulate nominating petition sheets. [For April 1, 2025, consolidated election.] (10 ILCS 5/10-4)

September 26, 2024: Last day (no later than the fourth Tuesday in September) for board to enact a budget and appropriation ordinance which shall be published once thereafter. (75 ILCS 16/30-85)
[NOTE: 35 ILCS 205/162 requires that within 30 days of adoption, a certified copy of the budget and appropriation ordinance, as well as a certified estimate of revenues for the following year, must be filed with County Clerk.]

September 28, 2024: Last day (90 days after the end of fiscal year) for audit of the records kept by Board's secretary to be filed. (75 ILCS 16/30-65)

September 30, 2024: Last day to pay obligation incurred in prior fiscal year with funds from that year in amounts up to 20 percent of those appropriation. (75 ILCS 16/30-90)

September 30, 2024: Last day to transfer unexpended funds from prior fiscal year to Special Reserve Fund. (75 ILCS 16/30-90 and 16/40-50)

NEXT BOARD MEETING

October 15, 2024